



EDUCATION
HUNAR AND RELIEF
DEVELOPMENT FOUNDATION

RELATED PARTY TRANSACTION POLICY

This policy ensures transparency and fairness in all transactions involving EHRDF and related parties. It requires disclosure, review, and approval of such dealings to prevent conflicts of interest, ensure accountability, and maintain integrity in the organization's financial and operational decisions.

Version:	1.0
Approved by:	Board of Directors
Effective Date:	May 2026
Contact:	admin@ehrdf.org

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EHRDF-RPT-PO-14	1.0		1 May 26	01 of 04	Company Secretary
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1. Introduction

The **Education Hunar Relief Development Foundation (EHRDF)** recognizes the importance of integrity, transparency, and accountability, particularly in transactions involving related parties. This policy establishes principles and procedures to ensure all related party transactions are managed fairly and in a manner that safeguards the interests of EHRDF and its stakeholders.

2. Definitions

Related Party:

Any individual or entity that has the ability to influence the financial or operational decisions of EHRDF, or is closely associated with EHRDF, including (but not limited to) trustees, officers, key management personnel, close family members of such individuals, or entities controlled or significantly influenced by any of the above.

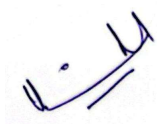
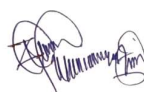
Related Party Transaction:

Any arrangement, agreement, or transaction between EHRDF and a related party, whether financial or non-financial, including (but not limited to) purchases, sales, leases, loans, grants, donations, guarantees, service contracts, or consultancy agreements.

3. Principles

- **Fairness and Objectivity:** All related party transactions must be conducted at arm's length and under terms that are fair, reasonable, and comparable to those offered to non-related parties.
- **Transparency and Disclosure:** Full disclosure of all material details surrounding related party transactions will be made to the Board of Trustees and, where necessary, to relevant stakeholders.
- **Independence and Accountability:** All decisions must be made independently and without any conflict of interest. Conflicted individuals must recuse themselves from deliberations and approvals.

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- **Regulatory Compliance:** EHRDF will adhere to applicable national laws, nonprofit regulations, financial standards, and donor expectations relating to related party transactions.

4. Approval Process

- **Identification:** A regularly updated register of related parties will be maintained, outlining their nature of relationship with EHRDF.
- **Disclosure:** Proposed related party transactions must be fully disclosed to the Board of Trustees, with all material facts presented for objective assessment.
- **Review and Approval:** The Board (or a designated independent committee) will evaluate and approve transactions only when they are deemed beneficial and aligned with the Foundation's values and goals. Conflicted parties shall not participate in the decision-making.
- **Record-Keeping:** All related party transactions will be documented and retained in the Foundation's records, including contract terms, pricing, justifications, and approval documentation.

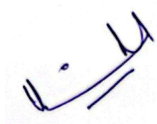
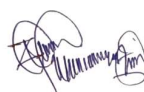
5. Monitoring and Review

EHRDF will conduct regular reviews, audits, and internal evaluations of related party transactions to ensure adherence to this policy and to identify any inconsistencies, potential risks, or non-compliance issues.

6. Compliance and Enforcement

Breaches of this policy may result in disciplinary action, including but not limited to termination of engagement, restitution of financial loss, or legal action. All violations will be reported to the Board and, if necessary, external regulatory bodies.

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7. Policy Review

This policy will be reviewed periodically (at least once every two years) or whenever deemed necessary by the Board of Trustees to ensure it remains current, effective, and aligned with legal standards and EHRDF's strategic objectives.

8. Conclusion

The Education Hunar Relief Development Foundation (EHRDF) is committed to the highest standards of ethical governance. By implementing this Related Party Transaction Policy, EHRDF ensures its financial dealings are fair, transparent, and in the best interest of the communities it serves.

Approved by the Board of Directors May 01, 2026

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